



# South Carolina Honors College

UNIVERSITY OF SOUTH CAROLINA

## SCHC Thesis Director Contract

The thesis director must be a full-time tenure or professional track faculty member with a record of research or creative scholarship that aligns with the student's proposed topic. This form must be completed by the thesis director. Upon completion, this form should be uploaded by the student to the SCHC website using the [Thesis Director Contract Submission](#) page.

By committing to serve as a thesis director, you agree to:

- Refer to the [SCHC Thesis Guide](#) to assist the student in planning and implementing the senior thesis in accordance with established SCHC deadlines.
- Communicate and meet with the student on a regular basis.
- Work with the student to establish shared expectations and an appropriate timeline for completion of the senior thesis.
- Serve as instructor of record for SCHC 499 (or approved major equivalent thesis course) with responsibility for issuing a letter grade in any semester in which student is enrolled. (Most students are required to take a minimum of 3 credit hours, which are typically split across two major semesters.)
- Ensure the thesis complies with all University of South Carolina and Office of Research Compliance [policies and regulations for undergraduate research](#).

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SCHC Student First and Last Name (print)

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Thesis Director First and Last Name (print)

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Email Address

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Thesis Director Position Title (print)

**Classification:**  Full-time  Part-time

Tenure Track Faculty  Professional Track Faculty  Other: \_\_\_\_\_

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Thesis Director Signature

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Date

Please note that approval to serve as a thesis director is granted for those in non-faculty roles on a case-by-case basis by the SCHC Deans, contingent upon a review of the proposed director's current CV and research and scholarly work. If "Other" is selected, you may be contacted by SCHC for additional information. Questions should be directed to Dr. Tracy Skipper at [tskippe@mailbox.sc.edu](mailto:tskippe@mailbox.sc.edu)